

**Project Final Report for
Professional Services Advancement Support Scheme (“PASS”)**

1. Project Details

- 1.1 Project Reference No.** : PS164002
- 1.2 Project Title** : Outreaching for Professional Auditors and Enhancing Competitiveness of Local Professional in South East Asia Market
- 1.3 Grantee** : Hong Kong Institution of Certified Auditors Limited (HKICA)
- 1.4 Collaborating Organisation(s)** :
(i) Qualifications Framework Secretariat
(ii) The Hong Kong Council for Testing and Certification
(iii) Control, Automation and instrumentation division of Hong Kong Institution of Engineers
(iv) China Certification and Accreditation Association
- 1.5 Implementation Agent(s)** : Nil
- 1.6 Sponsoring Organisation(s)** : (i) Castco Testing Centre Ltd
(ii) Soil & Materials Engineering Co., Ltd.
- 1.7 Consultant(s)** : Nil
- 1.8 Project Co-ordinator** : (Name) Tommy Y LO (Post title) President
- 1.9 Deputy Project Co-ordinator** : (Name) PAK Chun-wai (Post title) Vice President
- 1.10 Project Period (duration)** : from 01/08/2017 to 31/10/2018 (15 months)
- 1.11 Major Beneficiary Sector(s)** : Technical testing and analysis services
- 1.12 Approved PASS Grant (HK\$)** : 712,000

2. Project Implementation

2.1 Project Summary

(Please give a summary of the project including objectives, deliverables and target professional service sectors within 100 words.)

This project enhances the expert knowledge of local certification professional on the practical application of the new ISO9001:2015 standard and promote the competitiveness of Hong Kong professional. Workshops for professional auditor enable the sharing and exchange of expert knowledge and discussion on case studies. The exhibitions proactively approach the enterprises of different industrial sectors, demonstrate to them the geological advantage of Hong Kong professional certification service offered by local auditors. The project deliverables benefit the local certification professions of different industrial trades to enhance their professional knowledge and establish collaboration network with enterprises/organizations in Mainland, Taiwan and Singapore.

2.2 Project Deliverables

(Please compare the actual results achieved with the agreed targets for each item.)

Agreed Targets		Actual Results Achieved <i>(Please submit copies of all relevant supporting materials, e.g. proceedings, attendance records.)</i>	
<i>Date / Deliverables (with quantity)</i>	<i>Beneficiaries (estimated no. of local / non-local participants)</i>	<i>Date / Deliverables (with actual quantity)</i>	<i>Beneficiaries (actual no. of local / non-local participants)</i>
Nov 2017 to Aug 2018 3 One-day workshops in Hong Kong	600 Hong Kong auditor professionals (Average of 200 participants per workshop)	<u>Completed:</u> 28/01/2018 24/05/2018 16/08/2018 3 One-day workshops	337 Hong Kong auditor professionals (56% of the target met)
Dec 2017 to Aug 2018 2 exhibitions in Singapore and Taiwan respectively	At least 5 Hong Kong auditor professionals (including 2 Project Team members)	<u>Completed:</u> 12-17/03/2018 09-12/05/2018 2 exhibitions in Singapore and Taiwan respectively	2 Hong Kong auditor professionals (i.e. 2 Project Team members)
Dec 2017 to Aug 2018 3 visits in Beijing, Taipei and Singapore respectively	At least 5 Hong Kong auditor professionals (including 2 Project Team members)	<u>Completed:</u> 12-17/03/2018 08-16/05/2018 29/07-02/08/2018 3 visits in Beijing, Taipei and Singapore respectively	2 Hong Kong auditor professionals (i.e. 2 Project Team members)
Sept to Oct 2018 1 Market Report	3 000 Hong Kong auditor professionals (1000 x 3 trades)	10/2018 1 Market Report	Browsers on internet, HKICA members and Industry Training Advisory Committees members.

2.3 Project Promotion and Dissemination

(Please compare the actual means used / outcomes with the agreed activities for each item.)

Agreed Activities	Actual Means Used / Outcomes (Please submit copies of all relevant supporting materials, e.g. posters, leaflets, invitation letters, publications, website printouts, dissemination e-mails, newsletters, feedback surveys and analysis.)
(a) For Project Promotion:	
To place advertisements of workshops in relevant trade journal/newspaper	No advertisement for the workshops was placed. Instead, invitations were issued and promotion leaflets were distributed to audit professionals including HKICA members. 25/1/2018 http://hkica.org/wp-content/uploads/2018-HKICA-workshop-Leaflet-13-12-2018-final.pdf 24/05/2018 http://hkica.org/wp-content/uploads/2018-HKICA_CAD-workshop-24-May-2018-flyer-FINAL.pdf 16/8/2018 http://hkica.org/wp-content/uploads/2018-HKICA-workshop-16-August-2018-leaflet-r3.pdf
To issue press release on workshops and visit arrangement through websites of HKICA and other related organisations proposed by individual ITACs	No separate press release was issued, instead, promotion at HKICA website was considered more effective.
(b) For Dissemination of Project Deliverables:	
Workshop proceedings need to be dispatch during the workshops to each participant and sent to HKICA members and individual internal auditor/quality manager not joining the workshop through the network of ITACs.	Distributed to 337 workshop participants and published through HKICA website Link of proceedings: 25/01/2018 http://hkica.org/wp-content/uploads/Proceeding-Book-seminar-on-25-January-2018.pdf 24/05/2018 http://hkica.org/wp-content/uploads/Proceeding-Booklet-24052018.pdf 16/08/2018 http://hkica.org/wp-content/uploads/Proceeding-for-August-16-final-r2.pdf

Agreed Activities	Actual Means Used / Outcomes <i>(Please submit copies of all relevant supporting materials, e.g. posters, leaflets, invitation letters, publications, website printouts, dissemination e-mails, newsletters, feedback surveys and analysis.)</i>
<p>Producing e-copy and hardcopy of the Final Project Report of the proposed project</p> <ul style="list-style-type: none"> • E-copy of the Project Final Report of the project on the outcome of the workshop, exhibition and visits. • E-copy of the Project Final Report will be uploaded onto HKICA's website for free download by the public. • Hard copies of market report will be distributed free-of-charge to HKICA members and audit professionals of the 3 trades (1000 x 3 trades) through the network of ITACs. • Hard copies of project final report will be distributed free-of-charge to HKICA member and audit professionals of the 3 trades (1000 x 3 trades) through the network of ITACs. 	<p>E-copy and hardcopy of the Final Project Report of the project were produced</p> <ul style="list-style-type: none"> • E-copy of the Project Final Report of the project on the outcome of the workshop, exhibition and visits was uploaded onto HKICA's website at Market report also uploaded to HKICA website for download by interested parties. <p>English Version http://hkica.org/wp-content/uploads/HKICA-PASS-Market-Report_ENG.pdf</p> <p>Chinese Version http://hkica.org/wp-content/uploads/HKICA-PASS-Market-Report_CHI.pdf</p> <ul style="list-style-type: none"> • Hard copies of market report were distributed free-of-charge to HKICA members upon request and Issued to QF for distribution to ITACs for dispatch to their member audit professionals of the 3 trades through the network of ITACs. • Hard copies of project final report will be distributed free-of-charge to HKICA member and audit professionals of the 3 trades (1000 x 3 trades) through the network of ITACs upon request.

3. Achievements and Grantee's Evaluation of the Project

3.1 Number of participants and eligible beneficiaries

Project Deliverables	Eligible Number of Beneficiaries (if known)
(i) 3 one-day workshops in Hong Kong	337 Hong Kong auditor professionals
(ii) 2 exhibitions in Singapore and Taiwan	As these are service promotion deliverables, Hong Kong's technical testing and analysis services sector will be eventually benefitted.
(iii) 3 visits in Beijing, Taipei and Singapore	
(iv) 1 market report	As the report has been uploaded onto the internet, all Hong Kong professionals in the technical testing and analysis services will benefit.

3.2 Feedback from participants / users / professional services sectors

Participants from the exhibition are positive, knowing the professional auditors and services of Hong Kong. Findings of questionnaire and visit on leading edge of Hong Kong professional auditors and Auditing Services were concluded and mentioned in the Market Report.

3.3 Dissemination of project deliverables to relevant professionals

All project deliverables can be accessed through HKICA's website.

3.4 PASS and other objectives reached *(May choose more than one)*

- Increasing the exchanges and co-operation of Hong Kong's professional services with their counterparts in external markets
- Promoting relevant publicity activities
- Enhancing the standards and external competitiveness of Hong Kong's professional services
- Others

Please elaborate on how the objective(s) was/were met:

The objectives are met through visit, seminars, joining exhibitions and promotion materials and leaflets

3.5 Overall achievements of the project

The outreaching is very successful which enhances the competitiveness for Professional Auditors/Local Professional in South East Asia Market.

The Project Final Report is prepared by the Grantee.